جامعة العلوم والتقنية في الفجيرة
UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

Accredited by

AACSB
Business Education Alliance
Member

CAA

الإمارات العربية المتحدة
وزارة التربية والتعليم

College of **Business** **Administration**

Bachelor of **Science in Management**

Admission Requirements

- Emirati General Secondary School Certificate (or its equivalent).
- English Proficiency: A minimum score of 80% in English is required. Students falling short may be conditionally admitted if they successfully complete the USTF English Foundation Course with at least 80%.
  Proof of Proficiency: Students from English-taught curricula are
- exempt from additional proof, while those from non-English-taught curricula must meet minimum TOEFL (500 IPT/61 IBT) or IELTS (5.0) standards

Graduation Requirements

- Completing successfully the required Credit hours (126 Credit Hours)
- with a minimum CGPA of 2 out of 4

For more Information

Female accommodation
Available Inside University Campus

جامـعــة العـلــوم والـتـقـنـيـة في الفـجـيـرة
UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

كلية إدارة الاعمال

بكالوريوس العلوم في الإدارة

For more Information

متطلبات القبول :

- شهادة الثانوية العامة الإماراتية (أو ما يعادلها من الشهادات الأخرى) .
- إجادة اللغة الإنجليزية: يشترط الحصول على درجة لا تقل عن(80%) في اللغة الإنجليزية. يمكن قبول الطلبة الذين لم يحققوا هذا الشرط قبول مشروط على ان يكملوا بنجاح دورة فى اللغة الإنجليزية التأسيسية في جامعة العلوم والتقنية في الفجيرة بنسبة لا تقل عن (80%).
- إثبات الكفاءة في اللغة الانجليزية: يُعفى الطلبة الذين درسوا في مناهج تُدرس باللغة الإنجليزية من تقديم إثبات إضافي. أما الطلبة الدارسين بلغات غير اللغة الإنجليزية وغير المنهاج الحكومى ، فيجب عليهم تحقيق الحد الأدنى من الدرجات في اختبار (IELTS (5.0 أو TOEFL (500 IPT/61 IBT

متطلبات التخرج :

- إكمال دراسة 126 ساعة معتمدة بنجاح
- الحصول على معدل تراكمي لا يقل عن 2.00 من 4.00

متوفر سكن للطالبات داخل الحرم الجامعي

COLLEGE OF
BUSINESS ADMINISTRATION

جامعــة العـــلوم والتقنيــة في الفـــجيرة
UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

MBA
Master of
Business Administration Program

Accredited by

CAA

وزارة التربية والتعليم
MINISTRY OF EDUCATION

AACSB

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Member

Master of
Business Administration Program

Welcome to the MBA Program of the College of Business Administration.

We develop students who can contribute to the economic and social progress of the UAE and the GCC and meet its employment demands.

Our MBA program's curriculum meets the national and international academic standards for business education. Graduates of the program are sought after by the private sector, government sector, multinational corporations and international corporations. They are well equipped to respond to business trends, competition, planning and strategy. Above all, we train them for executive leadership that is energetic, visionary, and ethical.

The Faculty members are culturally diverse and highly specialized, and their expertise cuts across the broad spectrum of management and the social sciences. In addition, the strong linkage between research and consultancy activities is brought to bear on instruction giving the students a strong foundation in theory and field practice in a global context.

We are glad you have selected to pursue your dreams of excellence and service with the University of Science Technology of Fujairah and our College of Business Administration. We are committed to serving and assisting you in achieving your professional goals.

College of Business Administration
University of Science & Technology of Fujairah

DISTINGUISHING
FEATURES

The USTF MBA program seeks to satisfy the quality assurance standards set by world-class business programs accreditation organizations such as AACSB and the Association of MBAs.

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LEARNING RESOURCES

Students have access to all the learning resources offered by USTF – library, computer labs, Internet and web platforms, online international business game competitions with students of other eminent institutions, databases for academic journals, and resources of collaborating institutions.

The MBA courses ensure an optimum classroom learning environment to achieve the program's objectives. Knowledge, comprehension, application, analysis, synthesis and evaluation are emphasized in the design and delivery of courses. The system of instruction employed in the MBA program provides a new learning approach that is student-centered and involves discussions, participation, and shared responsibility for learning, co-operation, case analysis, examinations and expert role responsibilities.

The use of technology, simulation and the synthesis of expert knowledge applicable to business organizations in the new economic environment will be the key focus points designed to enhance and ensure the program's academic quality.

ADMISSION REQUIREMENTS

In accordance with the University's requirements for graduate degrees, a candidate to be admitted into the MBA program must fulfill the following requirements:

- Hold a bachelor's degree in Business Administration or a related field from a UAE-recognized university with a minimum cumulative GPA of 3.0/4.0.
- Students with a GPA below 3 may be admitted conditionally.
- (English EmSAT) with a minimum score of 1400 or a minimum score of 550 on paper based TOEFL or 6 on IELTS (or its equivalent).
- An Interview with the MBA Admission Committee.
- Students enrolled into the MBA program without prior course work in the business areas are required to complete the following foundation courses to be admitted to the program.

Foundation Courses

- 410808 Organizational Theory & Design
- 102211 Statistics for Business
- 400393 Microeconomics
- 400292 Principles of Accounting I
- 400396 Fundamentals of Finance

Transfer Students from Accredited Institutions :
Graduate students from accredited institutions of higher education may apply for admission in an USTF MBA program.

DOCUMENTS REQUIRED FOR ADMISSION TO MBA PROGRAM

- Completed Application Form
- UAE Secondary School Certificate, or its equivalent
- Certified copy of the Bachelors degree certificate or its equivalent,
- Certified copy of the Grade Transcript
- Certificate of proficiency in English Language,
- Photocopy of valid Passport
- A copy of UAE ID Card for UAE residents
- Health Certificate, issued by a University doctor
- Certificate of good conduct,
- Six recent passport-size photographs
- Two Reference Letters
- Written commitment signed by the applicant that he/she will observe university rules and regulations

ADMISSION VALIDITY

Admission to the MBA program is valid for at most two semesters. If an admitted student does not join the program within this period, the admission offer will be cancelled.

ATTENDANCE POLICY

Students are expected to attend and fully participate in all classes. A minimum of 75 percent attendance will be required in each course registered.

ACADEMIC STANDING FOR GRADUATE STUDENTS

If the student's GPA is less than 3.0 after the second semester, he/she will be placed on probation. If the student does not raise his/her CGPA to 3.0 in the following semester, he/she will be placed on a second probation. If the student fails to raise his/her GPA to 3.0 in the following semester, the student will be dismissed from the program.

The MBA program coordinator may advise an academically warned student to repeat one or more courses to increase his/her chances to raise his/her CGPA to 3.0.

TIME ALLOWED TO COMPLETE THE MBA PROGRAM

The study time for the MBA program is normally two years or four semesters. However, the maximum time allowed to complete the program is 4 years or 8 regular semesters.

STUDY LOAD FOR GRADUATE STUDENTS

The study load for a full-time MBA student may rise up to four courses (12 credit hours) per semester depending on his / her CGPA.

GRADUATION REQUIREMENTS

A student will be awarded the degree of Master of Business Administration upon meeting the following requirements:
- Completion of the required MBA courses: 12 courses of 3 credit hours each
- Achievement of a CGPA of not less than 3.0

Credit **Hours**Tuition Fees for
MBA PROGRAMS

Tuition fees for MBA per
one credit hour = AED 2,000

A general discount is given to all graduates 20% and 30% to University of Science and Technology Fujairah graduates and university employees

ننطلق معاً
FORWARD TOGETHER

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جامعـة العـلـوم والـتـقـنـيـة في الفـجـيرة

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UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

MIE

Master of
Entrepreneurship (MIE)

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وزارة التربية والتعليم
MINISTRY OF EDUCATION

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Master of
Entrepreneurship (MIE)

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PROGRAM

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1. Master In Entrepreneurship (MIE)

The College of Business Administration (CBA) - seeks to improve and enrich its current program in order not only to attract more students but also to become more competitive through improved programs. The CBA also supports the vision and mission of the University of Science and Technology of Fujairah, which seeks to become one of the leading institutions of higher education in the Gulf region. Additionally, the CBA Master In Entrepreneurship (MIE) Program aims to maintain an active role in advancing and contributing to the business communities in UAE and, more significantly, in the Fujairah emirate. Towards this end, the CBA MIE Program seeks to offer excellent programs to its learners. Introduction of MIE is expected to help graduates acquire additional skills, knowledge, and abilities (SKAs) that will enhance their competitiveness in the labor market, as it is stipulated in the education policies of the Emirate of Al Fujairah's government.

Even in challenging economic times, the MIE degree holds its value as a tool for job security and carrier advancement. MIE degree offers a broader scope of career opportunities than one could expect with a bachelor's degree. The importance of an MIE cannot be understated.

The UAE is experiencing an enormous economic growth, over the past decade, the UAE labor market has witnessed a marked increase in the proportion of skilled workers, IT professionals, business graduates, researchers, scientists, and a broad spectrum of other professionals, commonly referred to as "knowledge workers". This trend is expected to continue as the country enters the next decade. The increasing demand for knowledge workers has created several opportunities and challenges for institutions of higher learning to design graduate programs to build the skills of young people in different fields of specialization. In response to these developments, College of Business Administration (CBA) is proposing a master's degree in in Entrepreneurship specialization, to prepare students to meet the emerging needs of the knowledge economy.

2. Distignusishing Features

The Master of Entrepreneurship (MIE) program offered by the University of Science and Technology of Fujairah (USTF) is a unique and highly-regarded program that prepares students to launch and grow successful businesses. The program is distinguished by its:

❖ **Practical focus:** The MIE program is designed to give students the skills and knowledge they need to start and run a business, from ideation to exit. Students learn from experienced entrepreneurs and business leaders, and they have the opportunity to work on real-world projects through the program's Startup Garage.

❖ **Global perspective:** The MIE program is taught by a diverse faculty from around the world, and students have the opportunity to network with entrepreneurs and business leaders from all over the world. This gives students a global perspective on entrepreneurship and helps them to develop a network that can support them in their future endeavors.

❖ **Industry-relevant curriculum:** The MIE program's curriculum is constantly evolving to reflect the latest trends in entrepreneurship. Students learn about a wide range of topics, including business planning, marketing, finance, and operations. They also have the opportunity to specialize in a particular area of entrepreneurship, such as social entrepreneurship or venture capital.

❖ **Flexible format:** The MIE program is offered in a flexible format that allows students to work full-time while they study. This makes the program accessible to a wider range of students, including those who are already working in the business world.

3. Learning Resources

The university's own library has a large collection of books, journals, and articles on entrepreneurship. You can access the library's catalog online or in person

4. Admision Requirements

In accordance with the University's requirements for graduate degrees, a candidate to be admitted into the MIE program must fulfill the following requirements:

Hold a bachelor's degree in Business Administration or a related field from a UAE-recognized university with a minimum cumulative GPA of 3.0/4.0.

Students with a GPA below 3 may be admitted conditionally.

(English EmSAT) with a minimum score of 1400 or a minimum score of 550 on paper based TOEFL or 6 on IELTS (or its equivalent).

Students enrolled into the MIE program without prior course work in the business areas are required to complete the following four foundation courses to be admitted to the program.

1. **MGT 200 Fundamentals of Management**

2. **ECO 310 Quantitative Analysis for Business**

3. **ECO 200 Microeconomics**

4. **ACC 200 Introduction to Financial Accounting**

Students may be exempted from some or all these courses based on evidence of having successfully studied these courses at other accredited universities. The Dean of the College and the MIE Coordinator are responsible for decisions about these exemptions. However, the foundation courses will be compulsory for students admitted to the MIE program with no prior course work in any core business functional areas and under the following terms and conditions.

❖ The (Foundation) Program is intended to bridge the gap between a student's prior work (Bachelor's degree) and the background required for the MIE they are entering.

❖ The courses in a bridge program typically do not carry degree credit.

❖ To transition from the foundation/ Bridge program to the Master's program for students who don't have a degree in business administration, the Dean of the College
and the MIE Coordinator will decide what the exempted courses are and what the required courses from the foundation courses on a case per case bases.

❖ Students enrolled on the MIE program without prior course work in the business areas are required to complete the four foundation courses and obtain an average "B" grade to be admitted to the program.

❖ By the end of the (Foundation) (English EmSAT) with a minimum score of 1400 or a minimum score of 550 on paper based TOEFL or 6 on IELTS (or its equivalent).

5. Conditional admission

❖ If the bachelor's CGPA is between 2.5 and 2.99. Students may admit conditionally, students under this category must achieve by the end of the conditional admission period a minimum CGPA of 3.0 (for a 6 credit hour of study).

❖ If the bachelor's CGPA is between 2.0 and 2.49. Students may be admitted conditionally, students under this category must achieve by the end of the condition period CGPA 3.0 for a maximum of nine hours graduate-level as remedial preparation for the graduate program (These remedial courses are not for credit within the degree program).

❖ The applicant with a minimum score of 1250 in English EmSAT or (5.5 IELTS academic or TOEFL (ITP)score of 530 or its equivalent, students admitted conditionally

6. Documents Required for Admission to the MIE Program

❖ The application is considered complete if the applicant submits to the USTF Office of Admissions and Registration (OAR) the following documents:

❖ Application form, which may be obtained from the Office of Admissions and Registration, to be filled in by the applicant.

❖ Official university transcripts and graduation certificates certified by the appropriate authorities for the applicants Master's programs.

❖ An Equivalency Certificate obtained from the UAE Ministry of Education's Higher Education Affairs Division for undergraduate degrees from universities outside the UAE.

• Photocopy of a valid passport and a residency visa (if applicable).

• Photocopy of a valid Emirates ID Card (UAE residents only).

• Birth certificate.

• Health certificate.

• Status of UAE National Service for male students.

• Valid certificate of good conduct issued by an official body.

• Six passport-sized photographs with the applicant's full name on the back of each.

• A valid Certificate of proficiency test in English of EmSAT scores or equivalent according to the admission requirements of to USTF MIE Program.

7. Admission Validity

Admission to a graduate program is valid only for the semester which is indicated in the admission letter offer. If an admitted student does not join the program during that semester, the admission offer will be canceled with no refund of the application fee. However, an admitted student, who did not join his/her program, could re-apply for admission to the same program or another program, subject to payment of the re-admission fee

8. Attendence Policy

Attending classes is compulsory for all courses. A student will not be allowed to take the final examination if he/she has missed 25 percent of the classes in a given semester.

9. Time Allowed to complete MIE Program

The maximum time allowed for a student in which he/she may complete a Master degree program is a maximum of double the regular number of required semesters (e.g., a two-year master's degree must be completed in a maximum of 8 regular semesters of enrolment in the program). The maximum number of semesters of enrolment for transfer students is determined after the deduction of the number of earned/transferred semesters from the above limits. Suspended semesters are not counted in the time allowed for students to complete their degrees.

10. Grdaution Requirement

A student will be awarded the degree of Master in Entrepreneurship upon meeting the following requirements:

• **Completion of the required MIE courses: 10 courses of 3 credit hours and 6 hours dissertation each which normally takes four semesters.**

• **Achievement of a CGPA of not less than 3.0.**

11. Credit Hours Tuition Fees for MIE Program

Credit **HoursTuition** Fees for
MIE PROGRAMS

Tuition fees for MIE per
one credit hour = AED 2,000

A general discount is given to all graduates 20% and 30% to University of Science and Technology Fujairah graduates and university employees

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UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

For Admission and Registrationon:

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🌐 www.ustf.ac.ae

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